

**14<sup>TH</sup> ANNUAL ORANGE CLASSIC INTERNATIONAL GIRLS  
SOCCER TOURNAMENT  
DECEMBER 27-30, 2010**

**MANAGER'S CHECK LIST**

| ITEMS TO BE COMPLETED  | COMPLETE |
|--|----------|
| 1. Read all tournament rules and registration information                    |          |
|  |          |
| 2. Made travel arrangements (Airlines/Bus, rental car, etc)                  |          |
|  |          |
| 3. Made hotel reservations from Orange Classic hotel list                    |          |
|  |          |
| 4. Notified Tournament Director of Hotel Site & Confirmation                 |          |
| Send email to ochotels@bellsouth.net   |          |
| 5. Given a copy of the tournament rules to my coach/manager                  |          |
|  |          |
| 6. Arranged for a roster to accompany all player passes.                     |          |
| This roster must have your regular and all guest players listed. Guest       |          |
| players may not be added at Registration unless pre-arranged with Tournament |          |
| Director. This form is due on December 26, 2010 at Team Registration.        |          |
|  |          |
| 7. Complete College Coaches Book Player Profile information. Log into your   |          |
| Getsoccer account and be sure your roster is accurate                        |          |
| 8. Mailed all advertising/camera art ready work, if applicable               |          |
|  |          |
| 9. Prepared for Registration/Team Check-In:                                  |          |
|  |          |
| • Assign official team representative to attend, collect information         |          |
| and check your team in at Registration & Team Check-In on                    |          |
| December 26, 2009. No Exceptions!  |          |
| • Player passes w/photo for all players & coaches cards                      |          |
| • Original USYSA Permission to Travel Form                                   |          |
| • One Team Roster, noting all guest players                                  |          |
| • Medical Release Form for each player, make sure                            |          |
| • Turn in Emergency Team Contact Form at registration                        |          |
| • Organize all player cards & forms in the same order as roster              |          |